



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Cambridgeshire & Peterborough Combined Authority

Reports from Constituent Council Representatives on the Combined Authority

Member representatives

Meeting	Dates of Meeting	Representative
Overview and Scrutiny	25 February 2019	Councillors Philip Allen* and Grenville Chamberlain
Combined Authority Board	27 February 2019	Councillor Bridget Smith

* Councillor Pippa Heylings appointed to replace Councillor Allen with effect from 26 February 2019

The above meetings have taken place in February 2019

Overview and Scrutiny Committee- Monday 25 February 2019

The Overview and Scrutiny Committee met on 25 February 2019 and the decision summary is attached at **Appendix 1**

Combined Authority Board meeting – Wednesday 27 February 2019

The Combined Authority Board met on 27 February 2019 and the decision summary is attached at **Appendix 2**.

The agendas and minutes of the meetings are on the Combined Authority's website – Links in the appendices.



Appendix 1

OVERVIEW AND SCRUTINY COMMITTEE-Decision Statement

Meeting: 25th February 2019

Minutes: [Overview and Scrutiny Committee: Minutes](#)

Chair: Councillor Lucy Nethsingha

Summary of decisions taken at this meeting.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies received from: Cllr Doug Dew, substituted by Cllr Jon Neish Cllr Tom Sanderson Cllr Grenville Chamberlain, substituted by Cllr Peter Topping Cllr Marcus Gehring sent apologies for the beginning of the meeting.
2.	Declaration of Interests	There were no declarations of interest.
3.	Minutes	The minutes of the meeting held on the 28th January 2019 were agreed as a correct

		<p>record.</p> <p>The following points were raised under matters arising:-</p> <p>Councillor Allen commented that he had raised concerns at the last meeting around the Arup report and the proposed route for the CAM and was informed that further information was due to be issued in relation to this but this was yet to come to fruition.</p> <p>The Committee requested that they receive feedback from their questions posed to the Board.</p>
4.	Public Questions	There were no public questions received.
5.	Mayor for the Combined Authority	<p>The Mayor for the Combined Authority had sent his apologies and the Interim Chief Executive Officers, Kim Sawyer and John Hill agreed to answer questions from the committee.</p> <p>The following points were discussed:-</p> <p>In response to a question from the Vice Chair on the CAM report and the importance of engagement from officers and the Board, the Chief Executive Officer, Kim Sawyer agreed that this would be looked into and she would liaise with the Vice Chair regarding this.</p> <p>In response to a question on the Local Transport Plan consultation process the Chief Executive Officers advised that this was being looked into</p>

6.	Mayor's Charity Ball	<p>The Committee received the report from the Interim Monitoring Officer which provided factual background for the Committee on the probity of the expenditure and income from the Mayor's Charity Ball being put through the Combined Authority accounts.</p> <p>The following points were made during the discussion:-</p> <ul style="list-style-type: none">•An amount of £9,385.67, had been paid to the social enterprise company PTSD999 Ltd last week and that an amount of £1600 had been paid to the organisation on evening of the Mayor's Ball.•Officers confirmed that the organisation Blue heroes were not the beneficiaries of the Mayor's fundraising.•Officers advised that the Mayor had a general power of competence which allowed him to do anything that the Combined Authority, local authority or an individual could legally do; the Mayor had taken the decision to hold the ball last year, this decision had been recorded and legal advised had been sought and provided by the Monitoring Officer. <p>The Chair, Cllr Nethsingha proposed that should the Mayor choose to hold another ball this year that the Overview and Scrutiny Committee receive a briefing note on the management processes that would be used for the event.</p> <p>With 4 votes for and 6 against and 1 abstention the motion failed.</p> <p>The Committee noted the report.</p>
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7.	Affordable Housing Schemes Update	<p>The Committee received the presentation from the Director for Housing, Roger Thompson and Affordable Housing Programme Manager, Alex Francis.</p> <p>The following points were raised:-</p> <ul style="list-style-type: none">•Members raised concerns around whether additionality was being achieved with these projects and officers advised that there was a continuous dialogue with housing and planning officers to ensure additionality was achieved. It was suggested that the Finance Team conduct a review internally to ensure this was part of the appraisal process.•The Director of Housing advised that the application process for submitting projects had been improved with a revamped funding agreement that included claw back arrangements should schemes generate profits above those originally anticipated.•All projects were subject to an appraisal process; applicants needed to submit business plans which were approved by the Board.•The Interim Chief Finance Officer confirmed that his team were involved with all schemes that were brought forward. <p>The Committee requested that the officers provided an update in three months' time at the June meeting and that they include a report in addition to a presentation so that members had time to consider the information.</p> <p>The Committee thanked the officers for the presentation and answering their questions.</p>
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8.	Overview and Scrutiny Project Stack	<p>The Committee received the report from the Director for Strategy and Planning which provided a list of the current, ongoing and completed projects for the Combined Authority.</p> <p>The Committee agreed that the list was helpful but could benefit from having some narrative included to provide context.</p> <p>Some members requested that a full report with priorities, rag ratings and a dashboard be provided to the committee.</p> <p>The officer advised that the Board received detailed reports quarterly and that a discussion should be had with the Chair on how to provide information to the Overview and Scrutiny Committee to align with the information provided to the Board.</p> <p>The Committee agreed that the director for Strategy and Planning should discuss this with the Board and return to the April Overview and Scrutiny meeting to present an alternative version for the committee to consider.</p>
9.	Review of the Combined Authority Board Agenda	<p>The Committee reviewed the agenda due to come to the Board on Wednesday 27th February 2019.</p> <p>The Committee agreed to raise the following questions to the Board on Wednesday in addition to those above:-</p> <p>1) The Committee wanted to make the Board aware that they had serious concerns around the Peterborough University project and would be requesting an update on this at their next meeting.</p>

10.	Mass Rapid Transport Task and Finish Group Final Report	<p>The Committee received the report from the Vice Chair for the Committee which provided the final report from the Task and Finish Group on the Mass Rapid Transport (CAM) proposal.</p> <p>The Vice Chair advised that he would work with the Interim Chief Executive Officer and the Director for Transport to arrange for the questions at Appendix 2 to be responded to.</p> <p>The Committee requested that the Director for Transport attend the March Overview and Scrutiny Committee to answer questions around the Cam report going to the Board that month.</p> <p>The Committee thanked the Vice Chair for his hard work on the Task and Finish Group and acknowledge that the report produced by the CFPS would help provide a framework for the committee to use when approaching future reviews.</p> <p>The Committee agreed to:</p> <ul style="list-style-type: none">(a) Comment and note the report produced by the Task and Finish Group(b) Agree to recommend that the report be submitted to the Combined Authority Board for consideration as part of their discussions around the CAM report at the March meeting.(c) Review the questions to be put forward to the Director for Transport and the Chairman of the Transport Committee.(d) Invite the Director for Transport and the Chairman of the Transport Committee to the March Overview and Scrutiny Committee to discuss the CAM report alongside the report produced by the Task and Finish Group before this report is presented to the Combined Authority Board at their meeting on the 27th March 2019.
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11.	Member Update on Activity of Combined Authority	No updates were received from members.
12.	Combined Authority Forward Plan	The Committee received and considered the Combined Authority Forward Plan and had no comments or suggestions at this time.
13.	Overview and Scrutiny Work Programme Report	<p>The Committee received the report which outlined the work programme for the committee for the municipal year 2018/19.</p> <p>The Committee received the report which outlined the work programme for the committee for the municipal year 2018/19.</p> <ul style="list-style-type: none"> • The Committee requested that the Mayor be invited to the March meeting. • The Committee requested that an Affordable Housing Update report be brought to the June meeting. • The Committee requested that an alternative version of the Project register be brought to their April meeting. • The Committee requested that the Director for Transport attend the March Overview and Scrutiny Committee to answer questions around the Cam report going to the Board that month. • The Committee requested that an update on the Peterborough University be added to the work programme for next month's meeting if possible. • The Committee requested that they become more involved in the Bus Task Force and would welcome an opportunity to discuss this in future. • The Chair advised that she would work with the Scrutiny Officer on the committees work programme and would circulate this to members.

14.	<p>Call In of Item 3 on the Employment Committee agenda for the meeting on the 13th February 2019 – Restructuring of the Management and Departments of the Cambridgeshire and Peterborough Combined Authority’</p>	<p>The Committee discussed the call-in request received by five members of the committee with the four points below being the areas of concern.</p> <ol style="list-style-type: none"> 1) That the proposals do not include a director of finance. 2) That the proposals do not include a director of transport. 3) That the proposals do include a significant expansion of the Mayor’s private office and a significant increase in the number of politically appointed staff. 4) That it would be better to wait until the new Chief Executive is in post before making decisions about the staffing structure, as the skills and experience of the Chief Exec could have important implications for staffing structure needed to support them. <p>The Committee considered each call-in issue and voted on whether to uphold the call in request for each one and send it back to the Employment Committee to reconsider.</p> <ol style="list-style-type: none"> 1) That the proposals do not include a director of finance; <ul style="list-style-type: none"> - with 3 votes for, 8 votes against and 2 abstentions the committee voted not to uphold this issue of the call in. 2) That the proposals do not include a director of transport. <ul style="list-style-type: none"> - with 6 votes for and 6 votes against and 1 abstention the committee voted not to uphold this issue of the call in. 3) That the proposals do include a significant expansion of the Mayor’s private office and a significant increase in the number of politically appointed staff.
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		<p>- with 5 votes and 7 votes against and 1 abstention the committee voted not to uphold this issue of the call in.</p> <p>4) That it would be better to wait until the new Chief Executive is in post before making decisions about the staffing structure, as the skills and experience of the Chief Exec could have important implications for staffing structure needed to support them.</p> <p>- with 4 votes for and 8 votes against and 1 abstention the committee voted not to uphold this issue of the call in.</p> <p>The Committee agreed to not uphold the call-in request and as a result the decision taken at the Employment Committee on the 13th February 2019 could be implemented immediately.</p>
15.	Date of Next Meeting	The Committee agreed that the next meeting would be held at Cambridgeshire County Council with a start time of 11am and a pre-meeting starting at 10:15am on the 25 th March 2019.



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Appendix 2

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Decision Statement

Meeting: 27th February 2019

Minutes: [Cambridgeshire and Peterborough Combined Authority: Minutes](#)

Summary of decisions taken at this meeting.

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Announcements, Apologies and Declarations of Interest	Apologies were received from Councillor S Count (Substituted by Councillor I Bates) and Councillor C Roberts (Substituted by Councillor A Bailey). There were no declarations of interest.

1.2	Minutes - 30 th January 2019	It was resolved to: Approve the minutes of the meeting of 30 th January 2019 as a correct record.
1.3	Petitions	None received.
1.4	Public Questions	None received
1.5	Forward Plan	It was resolved to: Note the Forward Plan.
	Part 2- Finance	
2.1	Budget Monitor Update	The Board considered a report providing an update of income and expenditure for the year to the end of December 2018. It was resolved to: Note the financial position of the Combined Authority for the year to date.
	Part 3- Combined Authority Matters	
3.1	£100m Affordable Housing Programme – Scheme Approval, Springfield Avenue, March.	As part of the Devolution Deal, the Combined Authority successfully secured £100 million from Government to deliver 2,000 affordable home across Cambridgeshire and Peterborough. The Board considered a report providing details of a new scheme to consider in the context of the overall investment pipeline for the Combined Authority’s £100m programme.

		<p>It was resolved to:</p> <p>Commit grant funding of £440,000 from the £100m Affordable Housing programme to support delivery of new affordable housing on a scheme at Springfield Avenue, March, Fenland subject to the conditions set out in paragraph 3.11.</p>
3.2	Strategic Spatial Framework Phase 2	<p>The Board considered a report outlining a revised timetable and process, including arrangements for working with planning authorities, for the next stages of work on the Cambridgeshire and Peterborough Non-Statutory Strategic Spatial Framework (NSSF).</p> <p>It was resolved to:</p> <p>Agree the work programme and approach for Phase 2 of the Strategic Spatial Framework.</p>
3.3	Quarterly Performance Reporting	<p>The Board considered a report providing the next quarterly update on performance reporting, as agreed by the Board in October 2018.</p> <p>It was resolved to:</p> <p>Note the February Delivery Dashboard</p>
3.4	University of Peterborough Funding	<p>The Board considered a report seeking approval to release £446,000 to University Centre Peterborough as arrears of funding payment for project delivery against agreed project outputs during the period September 2018- March 2019.</p> <p>It was resolved to:</p> <p>Agree the £446,000 payment to University Centre Peterborough contingent upon the funding agreement being executed before funding is released.</p>

	Part 4 – Motion Submitted under Proceedings of Meetings Rule 14	
4.1	Motion from Councillor Lewis Herbert	<p>The Board considered a motion submitted under proceedings of meetings rule 14 from Councillor Lewis Herbert, seconded by Councillor Bridget Smith.</p> <p>On being put to the vote, both the substantive Motion and the Amended Motion proposed by Councillor Herbert were lost.</p>
	Part 5- Date of next meeting	
5.1	10.30am Wednesday 27 March 2019, Kreis Viersen, Shire Hall, Cambridge, CB3 0AP	